

MINUTES OF: State Collaborative for System of Care**CHAIRPERSONS:** Joel Rosch and Pat Solomon**LOCATION:** Child Advocacy Institute**DATE:** April 5, 2002**START TIME:** 8:40 a.m.**END TIME:** 11:00 a.m.

NAME	PRESENT	NAME	PRESENT	NAME	PRESENT
Al Deitch, DOA-YA&I		Jennifer Mahan, MHANC	x	Michael Owens, NCCCCP	
Austin Connors, ARCCFS		Jennifer Sullivan, NASW		Michael Schweitzer, DJJDP	
Beth Melcher, NCAMI				Michelle Zechmann, GCC	
Beverly Hester, WCH		Joan DeBruyn	x	Pat Solomon, F.United	x
Brad Trotter, DHOH-DMH		Joann Haggerty, CAI	x	Robin Huffman, NCPA	
Carol Duncan-Clayton, CCP		JoAnn Lamm, DSS		Sally Cameron, NCPA	
		Joel Rosch, CCFP		Sandra Sink, DSS	x
Carol Robertson, DMA		John R. Hayes, F.United	x	Stephanie Alexander, DMH	
Carol Tant, WCHS		John Tote, MHA		Stephanie Nantz, GCC	
Carolyn Wisner, DMA		Kirstin Frescoln, AOC	x	Steve Shore, NCPS	
Cheryl Waller, CSHS		Lana Dial, AOC		Susan Coleman, WCH	
Chuck Harris, DSS	x	Larry Hayes, DJJDP		Susan Robinson, DMH-CF	
Connie Hawkins, ECAC		Lee Lewis, DMH-SA	x	Susan Whitten, DJJDP	x
David Horowitz, TPC		Linda Gunn-Jones	x	William Hussey, MHPC	
Diann Irwin, DPI		Linda Swann		OTHERS:	
Don Herring, DMH-CFS	x	Lynda Richard, DMH-DD	x	Judy Ritchie, MHA	x
Donn Hargrove, DJJDP	x	Mark Ezzell, GCC			
Elizabeth Brown, DMH	x	Mark O'Donnell, DMH/CF			
Jan Hood, AOC		Martin Pharr, DJJDP			

TOPIC	DISCUSSION/FINDINGS	ACTION (By whom and when)
(1) Welcome & Introductions	Judie Ritchie of the Mental Health Association was welcomed by the Collaborative.	Meeting chaired by Pat Solomon and Chuck Harris
(2) Who takes Notes and Future Minutes?	Voluntary agreement to take turns keeping minutes by agency for month at a time Draft sent first to Pat and Joel, then sent to members present for review, then distributed with corrections.	April 2002 DSS, Sandra Sink May AOC Kirsten Frescoln June DJJDP Donn Hargrove July DPI Diann Irwin August DMH/ SAS Lee Lewis September DMH/ DD Lynda Richard October DJJDP Susan Whitten
(3) Carol Duncan Clayton and the NC Council		Not presented

<p>(4)</p> <p>Donn Hargrove, Chuck Harris, Linda Gunn-Jones- meeting with Dr. Rich Visingardi on April 1</p>	<p>Dr Visingardi will participate in April 26 meeting. Observations that he has genuine interest in collaboration and system of care processes, is committed to help LMEs understand that collaboration is best practice for operations, has good understanding that state collaborative is not trying to become a state department. Group today discussed what topics to suggest Dr Visingardi address on April 26, including eligibility decision making process for CTSP funded services, issues of single portal Vs uniform portal</p>	<p>Chuck Harris and Joan DeBruyn will give suggested topics to Dr. Visingardi before April 26</p>
<p>(5)</p> <p>Decisions about TA Questions and Answers</p>	<p>Judy Ritchie, Donn Hargrove, Kirsten Frescoln reported from the Greenville regional meeting. Major areas to be brought to the state collaborative are clarification about the appeal process for families denied services through CTSP, training with judges, working with area directors more closely. Judy suggested having another round of trainings, including area directors, judges and other decision-makers.</p> <p>Group decided to work on TA questions beginning next meeting. Policy guidance # 1 and #2 in draft will be sent to those present.</p> <p>Members are reminded to honor “draft status” of materials.</p> <p>Comments from all 3 regional meetings will be compiled and mailed to collaborative members.</p>	<p>Judy Ritchie</p>
<p>(6)</p> <p>MOA Update (including Local MOA Template)</p>	<p>Not clear whether Superintendent Mike Ward has signed state MOA for DPI. Other 3 departments have signed. Committee for developing local MOA template will meet for first time April 12 following state collaborative subgroup meeting at Child Advocacy Institute. Local MOA needs to be a blueprint for how a community collaborative should operate. Draft template will need review from many local stakeholders, to encourage relevance and buy in.</p>	<p>Stephanie Alexander chairs MOA committee, first meeting Friday April 12</p>
<p>(7)</p> <p>Do we need a designated Division/Department for each of the following: Training Screening Reporting</p>	<p>Decision made for each agency and family group to submit names of representatives who would serve on work group on these issues.</p> <p>Send names to Chuck Harris for discussion on April 26.</p>	<p>Chuck Harris, discuss at April 26 meeting</p>
<p>(8) Other</p> <p>Is there a need for weekly meetings or every other week with large State Collaborative as the second meeting?</p>	<p>Consensus for necessity to continue to meet weekly at this point</p>	
<p>(9) Plans for next meeting/Agenda</p>	<p>Discuss possible alternative site for April 26 meeting to accommodate large number of participants Discuss TA questions and answers, Policy Guidance #1 & #2.</p>	